

Section SF 1449 - CONTINUATION SHEET

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**ALL PRODUCTS AND SERVICES TO BE IN ACCORDANCE
WITH THE ATTACHED STATEMENT OF WORK (SOW)**

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001		1	Years		
	Base Year: 29 SEP 06 - 28 SEP 07 FFP Development of Test Specifications, Items Writing, and Item Review. FOB: Destination PURCHASE REQUEST NUMBER: HE125460150026				
				NET AMT	

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002		1	Lot		
	Base Year: 29 SEP 06 - 28 SEP 07 FFP Travel and Per Diem FOB: Destination				
				NET AMT	

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001		1	Years		
OPTION	Option Year 1: 29 SEP 07 - 28 SEP 08 FFP Development, Field Testing, Scoring, and Analysis. FOB: Destination PURCHASE REQUEST NUMBER: HE125460150026				
				NET AMT	

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002		1	Lot		
OPTION	Option Year 1: 29 SEP 07 - 28 SEP 08 FFP Travel and Per Diem FOB: Destination				
				NET AMT	

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001		1	Years		
OPTION	Option Year 2: 29 SEP 08 - 28 SEP 09 FFP Psychometric Analysis. FOB: Destination PURCHASE REQUEST NUMBER: HE125460150026				
				NET AMT	

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002		1	Lot		
OPTION	Option Year 2: 29 SEP 08 - 28 SEP 09 FFP Travel and Per Diem FOB: Destination				
				NET AMT	

TOTAL (BASE + OPTIONS):

STATEMENT OF WORK (SOW)

DEPARTMENT OF DEFENSE EDUCATION ACTIVITY (DoDEA)

U.S. History End-of-Course Assessment

1.0 INTRODUCTION

1.1. The Department of Defense Education Activity (DoDEA) serves the educational needs of the dependents of military and civilian employees by providing PK-12 instruction to over 90,000 students. DoDEA is divided into three administrative areas. DDESS (Domestic Dependent Elementary and Secondary Schools) covers seven states, Puerto Rico, and (for administrative purposes) Cuba. DoDDS (Department of Defense Dependent Schools) is divided into two areas: DoDDS-Europe and DoDDS-Pacific. DoDDS-Europe consists of Portugal, Germany, Italy, Belgium, Spain, Turkey, Bahrain, Iceland, and the United Kingdom. DoDDS-Pacific includes Japan, Okinawa, Korea, and (for administrative purposes) Guam.

1.2 DoDEA's curriculum, resources, and student achievement scores on standardized norm-referenced assessments compare favorably to high-performing U.S. public schools.

2.0 BACKGROUND

2.1. The DoDEA Community Strategic Plan was published in August 2001 and identified four goals to be reached by the year 2006. Goal 1A focuses on student achievement in relation to DoDEA curriculum content standards. Use of a U.S. History End-of-Course (EOC) Assessment was designed to ensure that progress toward meeting Goal 1A is measured.

2.2. During the years 2004-07, DoDEA will have administered, scored, and reported four U.S. History End-of-Course (EOC) Assessments. The assessment measures student achievement in U.S. History (11th grade) and is aligned closely to a set of five priority DoDEA content standards. Each assessment instrument consists of 40 multiple-choice items and five constructed-response items. The constructed-response items consist of three short-answer questions and two extended-response questions.

2.3. In order to ensure that DoDEA has a consistent assessment instrument by which to measure student achievement against the goals identified in the DoDEA Community Strategic Plan, a newly developed set of U.S. History End-of-Course (EOC) Assessments needs to be administered, scored and reported starting spring of 2008. The U.S. History EOC Assessment shall be used to test all students enrolled in U.S. History, including AP students within DoDEA's DoD Dependents Schools (DoDDS) and DoD Domestic Elementary and Secondary Schools (DDESS). Approximately 4,000 students worldwide will be tested annually.

3.0 SCOPE

3.1. The Contractor shall develop, score, and analyze a set of field items, which are then refined into a set of five parallel, equivalent forms of the U.S. History EOC Assessment. Each of these

tests shall be comprised of items that can be released after the end of test administration each year.

3.2 Each assessment is anticipated to be administered in two sessions during a 90-minute block of time, with one 10-minute break between sessions. The first session shall involve testing using approximately 40 multiple-choice items, which require students to think, and reason based upon topics and events learned in high school U.S. History. The second session shall involve testing using a combination of short- and extended-response items, which require students to think and reason based upon topics and events learned in high school U.S. History.

3.3 The total number of assessment items developed shall be adequate in number to allow DoDEA, directly and through an external expert review panel and field- test, to discard any items considered inappropriate, while still permitting development of the five parallel, equivalent tests comprising the final assessment instrument (see 4.1.2.4).

3.4. All items will be administered during field- testing and operational testing via DoDEA's computer-based delivery system; thus, all items and supporting materials will need to be delivered to DoDEA in electronic format (see Technical Requirements).

3.5 The Contractor shall establish a set of weekly progress reports beginning one month after contract award and send these via email to the COR. The weekly reports shall contain all tasks scheduled for the year, their completion status, and any communication updates, e.g.: meetings and conference calls.

4.0 TASKS TO BE PERFORMED:

4.1 Test Specifications:

The Contractor shall:

4.1.1 Attend a Post Award Meeting at DoDEA Headquarters to discuss DoDEA's expectations and coordinate the Contractor's planned activities for completion of the required work under this contract no later than 10 business days after contract award. At this meeting, DoDEA will share a preliminary test specification document that will outline the DoDEA identified high priority standards for U.S. History which should be assessed using each type of item format (multiple choice and constructed response). The number of DoDEA students taking this assessment once it has been adopted shall be approximately 4,000 per year.

4.1.2 Develop a Test Specification Document no later than one month after contract award, which will serve as a blueprint for the construction of the various items and forms within each assessment and shall address the following:

4.1.2.1 Align items to the DoDEA content standards for U.S. History with an emphasis on 5-6 high priority standards (<http://www.dodea.edu/instruction/curriculum/socialstudies/docs/socialstudies11.doc>).

4.1.2.2 Measure students' understanding of historical events, topics, and persons from 1877 to the present.

4.1.2.3 Represent a balance of cognitive demand (Bloom's or Webb's taxonomy) for each item, across each form.

4.1.2.4 It is anticipated that approximately 250-350 multiple choice, 30-40 short answer, and 20-30 extended-response items will be needed for field-testing.

4.2 Item Writing

The Contractor shall:

4.2.1 Ensure that 50 percent of the total items developed and/or selected must incorporate and be balanced with an appropriate number of actual graphics, photos, images, passages, etc from the historical period of 1877 to the present (see section 6.0 Technical Requirements regarding file types and copyrights).

4.2.2 Utilize newly written items. It is permitted to use items residing in the Contractor's item bank if such items have never been used in any publicly available assessment and never been released from any assessment.

4.3 Item Review

The Contractor shall:

4.3.1 Submit a sample of ten multiple-choice, five short-answer, and five extended-response items to DoDEA no later than three months after contract award. The sample of constructed-response items shall contain tentative scoring guides as well. All proposed assessment items shall be submitted to the DoDEA in an accessible electronic format (access to a web-based item bank or .DOC file). DoDEA shall notify the Contractor after receipt on the status of these items no later than 10 business days after receipt of the items.

4.3.2 Convene an expert panel to review all the items no later than 10 months after contract award. The Contractor shall provide a list of no fewer than 30 external experts in U.S. History, AP U.S. History teachers, State Education Department social studies curriculum coordinators, and psychometricians to the Contracting Officer Representative (COR) no later than four months after contract award. Prior to convening the panel, the Contractor shall provide the COR with 1-2 page summaries of qualifications for each prospective expert panel member. From this list, DoDEA shall select no fewer than 12 persons to serve on the expert review panel. These external experts shall review the assessment items for:

- Alignment with DoDEA Standards for U.S. History
- Appropriateness of cognitive level (Bloom's or Webb's taxonomy)
- Relevance to classroom instruction
- Reliability
- Validity
- Lack of bias

4.3.3 During this review, the panel of outside experts along with DoDEA assessment and curriculum staff shall identify assessment items which do not meet these criteria. Although DoDEA staff will be present as an observer at this meeting, DoDEA will not be a formal member of the panel. This review panel will be conducted in a face-to-face meeting setting and should not extend more than three business days. The review shall be completed no later than ten

months after contract award, and the results of it shall be submitted to the COR no later than eleven months after contract award. All assessment items retained from the expert review panel shall be submitted to the DoDEA COR in an accessible electronic format (access to a web-based item bank; or .DOC file) for review no later than eleven months after contract award. Those assessment items remaining shall serve as the pool of items from which the Contractor shall develop the items and forms necessary for field-testing. This meeting may be held at a location amenable to all panel members. The Contractor, with DoDEA's approval, shall designate a meeting location. The Contractor shall be responsible for coordinating, arranging travel, and hosting the expert panel meeting subject to DoDEA approval. It is at the Contractor's discretion as to whether the items reviewed will be in paper or electronic (web-based or file) format during this review.

4.4 Field-Testing

The Contractor shall:

4.4.1 Develop Field-Test Assessment forms from the pool of assessment items remaining after review by the panel of external experts with matrix to the COR for review and approval no later than 12 months after contract award.

4.4.2 Identify a representative sampling framework of students from the population of 12th grade students who have or are currently taking a DoDEA U.S. History course. The Contractor shall submit the parameters of the student sample to the COR no later than 11 months after contract award. Field-testing should occur during the fall of 2007.

4.4.3 Develop the necessary number of draft equivalent assessment forms for field-testing to account for item rejections determined from psychometric analyses (approximately 8-10 forms). These field test forms shall contain a balanced combination of items relating to the various curriculum standards, instructional objectives to be tested in both multiple-choice and constructed-response formats.

4.4.4 Provide an Alignment Matrix of Field Test Items with the field test forms that aligns the various items in each of the field test forms with DoDEA identified high priority standards for U.S. History no later than 12 months after contract award. The field test constructed response item scoring guides are to be included in this package in electronic format (.DOC format). The scoring guide specifications for all constructed- response items must include the minimum: score point ranges used, U.S. History content/standard alignment, explanations of the requisite knowledge, and two exemplary responses for each score point. The criterion is flexible to allow the Contractor's input and suggestions. The matrix should be organized to include the following categories of information:

- DoDEA identified high priority standards for U.S. History
- Assessment items with key, and score point allocations
- Format of each assessment item
- Cognitive demand of each assessment item (Bloom's or Webb's Taxonomy)
- Judgment of whether the assessment items sufficiently assess the standard

4.4.5 In the event that field testing is conducted using hard copy testing materials, the Contractor shall furnish the necessary personnel, service, and written materials (test booklets, answer documents, etc.) to administer and score all multiple-choice and constructed-response items. In the event that paper-based materials are to be used, they must be sent to the COR for

review no later one month after the exercise of Option Year One. The Contractor shall use a commercial carrier and is required to provide shipment tracking information to the COR in the event paper-based testing is needed. The Contractor shall include pre-paid shipping return labels with each shipment.

4.4.6 DoDEA intends to utilize its own computer-based test delivery platform for field-testing and subsequent operational testing; therefore, all items and corresponding materials must be supplied to DoDEA in requested file formats specified (see Technical Requirements).

4.4.7. Based on the field test analyses, the Contractor shall present and provide the most feasible equating designs and methodologies to be employed during the option years of the contract no later than two months after the exercise of option year one. DoDEA has in its possession a secure set of 15 multiple-choice items from its current U.S History End-of-Course assessment that can be used as an internal set of linking items used each successive year. DoDEA is willing to consider alternative equating designs based on the Contractor's recommendations.

4.5 Field-Test Constructed Response Item Scoring

The Contractor shall:

4.5.1 Score a representative sample of the student responses to each field-tested constructed response item no later than one month after field testing has concluded. DoDEA will provide the Contractor with all student constructed responses in electronic file format (.DOC or .TXT) to allow scoring by the Contractor.

4.5.2 Refine not only retained items, but the corresponding scoring guide as well. Therefore, during this option year of the contract the scorers must integrate DoDEA student responses into the scoring guides for all retained constructed response items to be used in the final five forms. The U.S. History operational testing window in Option Year One is approximately May 5, 2008 – June 13, 2008. Compile the scoring guides and incorporate into individual scoring manuals for each annual end-of-course assessment (a total of 5). Each manual is to be submitted to the COR in an accessible electronic (.DOC) format.

4.6 Field-Test Psychometric Analyses

The Contractor shall:

4.6.1 Receive the multiple-choice item data from DoDEA in a file per its recommendation no later than one month after the U.S. History field-testing window has officially ended. It is anticipated that since the entire first test form and subsequent test forms will be administered via DoDEA's computer-based testing platform, that each student's individual multiple-choice item-level data will be automatically scored and recorded in this data file. The Contractor shall merge the multiple-choice data file with the constructed-response item raw data file based on each individual student's unique student ID to complete the psychometric analyses no later than 5 business days after receipt.

4.6.2 The psychometric analyses shall be reported and organized by content standard in both classical test item and contemporary Item-Response Theory or Rasch model statistics for (1) item difficulty, discrimination, (2) bias (Differential Item Functioning), and (3) reliability. On the

basis of this analysis, the Contractor shall develop a brief field test analysis report to include recommendations for retention or elimination of items submitted to the COR no later than 4 months after exercise of option year one. All psychometrics used and analyses are to be included in the report.

4.7 Operational Testing Preparation and Materials

The Contractor shall:

4.7.1 Develop a Practice Assessment. For the set of five parallel, equivalent draft tests, the Contractor shall develop a practice assessment that familiarizes students with the format of the EOC U.S. History Assessment and with the experience of taking it. The Practice Assessment shall contain items of similar format, but shall not contain parallel or identical items to the final assessment items. Approximately 8-10 multiple-choice, two short-answer, and one extended-response item should be included. All the specifications and technical requirements that apply to the field and operational test preparation apply to the Practice Assessment. It shall be submitted to the COR for review and approval no later than five months after the exercise of option year one.

4.7.2 Submit the first and finalized Operational test form one to DoDEA no later than six months after the exercise of option year one.

4.7.3 Submit the first and finalized Operational test form one Scoring Guide Manual to DoDEA no later than eight months after the exercise of option year one.

4.7.4 Submit the remaining four finalized Operational test forms and Scoring Guides Manual to DoDEA no later than six months after the exercise of option year one.

4.8 Standard Setting:

The Contractor shall:

4.8.1 Convene a standard setting meeting no later than 10 months after exercise of option year one. This meeting may be held at a location amenable to all members. The Contractor shall designate a location in coordination with DoDEA. The Contractor shall be responsible for coordinating, arranging travel, and hosting the standard setting meeting subject to DoDEA approval. It is at the Contractor's discretion as to whether the items reviewed will be in paper or electronic (web-based or file) formats during this review. The purpose of this meeting is to define the range of scores and performance level descriptors corresponding to the performance levels below for each of the five parallel, equivalent assessments to be administered during the contract's option year periods. The Contractor in conjunction with DoDEA shall determine which standard setting methodology to be used, e.g., Bookmark or Angoff methods. Standard setting should occur immediately preceding or following the scoring of constructed-response items for Operational Form 1.

4.8.2 The Contractor shall use DoDEA's Performance Level titles:

- 1) Above the Standard
- 2) At the Standard
- 3) Partially Met the Standard

4) Below the Standard.

4.9 Operational Test Form 1 Scoring of Constructed Response Items

4.9.1 DoDEA instructional, assessment, and curriculum staff will score all of the constructed-responses from the first test form. The Contractor shall receive the multiple-choice item data from DoDEA in a file per their recommendation no later than 15 calendar days after operational testing is officially concluded. It is anticipated that since the entire first test form and subsequent test forms will be administered via DoDEA's computer-based testing platform, that each student's individual multiple-choice item-level data will be automatically scored and recorded in this data file. The Contractor shall receive the constructed-response item data from DoDEA in a file per their recommendation no later than 15 calendar days after scoring. The Contractor shall merge the multiple-choice data file with the constructed-response item raw data file generated by DoDEA after constructed-response item scoring to perform the necessary psychometric analyses.

4.10 Operational Test Form 1 Psychometrics

The Contractor shall:

4.10.1 Perform the following psychometric analyses on the Operational Test Form 1 data no later than 11 months after exercise of option year one. Psychometrics are to be reported in both classical test item and contemporary Item-Response theory or Rasch model statistics for:

- Item difficulty, discrimination
- Reliability
- Item calibrations
- Generation/calculation of Scale scores (high- and low-end range to be recommended by the Contractor)
- Calculation of each individual student's percent correct, scale score, and DoDEA performance level by total score as well as calculations of total percent correct by DoDEA content standard for multiple-choice items and constructed-response items.

4.10.2 Provide DoDEA with a brief psychometric analysis report no later than 12 months after exercise of option year one to include all psychometric analyses performed as well as supply DoDEA with the full data file containing all student demographics, DoDEA student ID, all raw item data, and calculated scores described.

4.11 Operational Test Form 2 Scoring of Constructed Response Items:

4.11.1 DoDEA instructional, assessment, and curriculum staff will score all of the constructed-responses from the first test form. The Contractor shall receive the multiple-choice item data from DoDEA in a file per their recommendation no later than 15 calendar days after operational testing is officially concluded. It is anticipated that since the entire first test form and subsequent test forms will be administered via DoDEA's computer-based testing platform, that each student's individual multiple-choice item-level data will be automatically scored and recorded in this data file. The Contractor shall receive the constructed-response item data from DoDEA in a file per their recommendation no later than 15 calendar days after scoring. The Contractor shall merge the multiple-choice data file with the constructed-response item raw data file generated by DoDEA after constructed-response item scoring to perform the necessary psychometric analyses.

4.12 Operational Test Form 2 Psychometric Analyses:

The Contractor shall:

4.12.1 Perform the following psychometric analyses on the Operational Test Form 2 data no later than 10 months after exercise of option year two. Psychometrics are to be reported in both classical test item and contemporary Item-Response theory or Rasch model statistics for:

- Item difficulty, discrimination
- Reliability
- Item calibrations
- Generation/calculation of Scale scores (high- and low-end range to be recommended by Contractor)
- Calculation of each individual student's percent correct, scale score, and DoDEA performance level by total score as well as calculations of total percent correct by DoDEA content standard for multiple-choice items and constructed-response items.
- Test Form Equating – equate the Option Year Two form with the Option Year One form. The Contractor shall advise DoDEA as to which equating method is to be used.

4.12.2 Provide DoDEA with a brief psychometric analysis report no later than 11 months after exercise of option year two to include all psychometric analyses performed as well as supply DoDEA with the full data file containing all student demographics, DoDEA student ID, all raw item data, and calculated scores described above.

5.0 PERIOD OF PERFORMANCE

5.1 The period of performance is one Base Year and two consecutive One-Year Options.

6.0 TECHNICAL REQUIREMENTS

6.1 No clipart is to be used for individual items. Less than ten percent of the total graphics used, can be custom designed by the Contractor. All graphical images are to be in color where applicable.

6.2 Each individual graphical image, photo, and passage used in each assessment shall have copyright permissions granted and have the author's or source's citation fully documented.

6.3 Each individual graphical image, photo, and passage must also be made available in separate compressed file formats either in .JPEG, .PNG or .GIF file extensions with the corresponding item identification clearly cited.

6.4 All items in text must be delivered in electronic format either in .DOC or .TXT file extensions or in numbered item-ordered sets by form.

6.5 The Contractor shall establish a secure encrypted file transfer protocol (FTP) site for the transfer and storage of all assessment items and data. The Contractor shall provide evidence of digital security.

7.0 RELEASE AND RIGHTS

7.1 The assessments and any data, individual or summary whether in printed or electronic form, obtained through this contract are the sole ownership of DoDEA. The Contractor shall not publish the assessments or use any of the data without prior written permission of DoDEA.

7.2 All items used shall not have been previously used publicly and/or released from any other assessment from any of the Contractor's former or current assessment contracts.

7.3 The Contractor shall provide DoDEA with all raw data system wide (multiple-choice and constructed-response) in electronic format either in .TXT, .SAV, or .XLS file extensions during the Base year period and each subsequent option year within one week of request. Item array data must be split into separate variables for each item and all data fields/variables in every data file received must be fully defined in a separate document. Only one student record per row is permissible and the file must contain all original student demographics and score calculations specified in section 4.10.1.

8.0 PERFORMANCE AND DELIVERY SCHEDULE

Contract Year	Item	Ref.	Timeline
Base Year 12 months	Post-Award Conference	4.1.1	NO LATER THAN 10 business days after contract award
	Test Specification Document Submitted to DoDEA	4.1.2	NO LATER THAN 1 month after Contract award
	Contractor Begins Submission Weekly Status Reports	3.5	NO LATER THAN 1 month after Contract award
	Sample items sent to DoDEA	4.3.1	NO LATER THAN 3 months after Contract award
	Expert Review Panel Nominations Received By DoDEA	4.3.2	NO LATER THAN 4 months after Contract award
	Expert Review Panel Meeting Completed	4.3.3	NO LATER THAN 10 months after Contract Award
	Expert Panel Results & Retained Items Submitted to DoDEA	4.3.3	NO LATER THAN 11 months after Contract Award
	Field Test Sample Design Sent to DoDEA	4.4.2	NO LATER THAN 11 months after Contract Award
	Field Test Assessment Forms/Matrix/Scoring Guides Submitted to DoDEA	4.4.4	NO LATER THAN 12 months after Contract Award
Option Year 1 12 months	Paper-based Test Materials Sent to DoDEA for Review (if required)	4.4.5	NO LATER THAN 1 month after Exercise of Option Year One.
	Equating Design Submitted to	4.4.7	NO LATER THAN 2 months after

Contract Year	Item	Ref.	Timeline
	DoDEA		Exercise of Option Year One.
	Field Testing of All Items/Forms	4.4.2	NO LATER THAN 2 months after Exercise of Option Year One.
	Representative Sample of Field Test Constructed Response Items Scored by Contractor	4.5.1	NO LATER THAN 1 month after Field Testing is Officially Concluded
	Contractor Receives Field Test Multiple Choice Data from DoDEA/Merged with CR Data	4.6.1	NO LATER THAN 1 month after Field Testing is Officially Concluded
	Field Test Psychometric Analysis Report	4.6.2	NO LATER THAN 4 months after Exercise of Option Year One.
	Practice Test Submitted to DoDEA	4.7.1	NO LATER THAN 5 months after Exercise of Option Year One.
	Final Operational Form One Submitted to DoDEA	4.7.2	NO LATER THAN 6 months after Exercise of Option Year One.
	Finalized Form One Scoring Manual Submitted to DoDEA	4.7.3	NO LATER THAN 8 months after Exercise of Option Year One.
	Contractor Receives Operational Test Form One Multiple Choice Data from DoDEA	4.9.1	NO LATER THAN 15 calendar days after Operational Testing is Officially Concluded
	Contractor Receives Scored Operational Test Form One Constructed Response Data from DoDEA	4.9.1	NO LATER THAN 15 calendar days after Scoring
	Standard Setting Performed by Contractor [May be before CR item Scoring]	4.8.1	NO LATER THAN 10 months after Exercise of Option Year One.
	Operational Test Psychometric Analyses	4.10.1	NO LATER THAN 11 months after Exercise of Option Year One.
	Operational Test Psychometric Analysis Report & Data File Submitted to DoDEA	4.10.2	NO LATER THAN 12 months after Exercise of Option Year One.
	Final Remaining Operational Forms & Scoring Manuals for forms Two through Five Submitted to DoDEA	4.7.4	NO LATER THAN 12 months after Exercise of Option Year One.
Option Year Two 12 months	Contractor Receives Operational Test Form Two Multiple Choice Data from DoDEA	4.11.1	NO LATER THAN 15 calendar days after Operational Testing is Officially Concluded.
	Contractor Receives Scored Operational Test Form Two Constructed Response Data from DoDEA	4.11.1	NO LATER THAN 15 calendar days after Scoring.
	Operational Test Psychometric Analyses	4.12.1	NO LATER THAN 10 months after Exercise of Option Year Two.
	Operational Test Psychometric	4.12.2	NO LATER THAN 11 months after

Contract Year	Item	Ref.	Timeline
	Analysis Report & Data File Submitted to DoDEA		Exercise of Option Year Two.

9.0 CONTRACTOR(S) TRAVEL COSTS

The Contractor's costs for Government authorized travel are included in this contract. All travel shall be in accordance with FAR 31.205-46 and the Federal Travel Regulation. The Contractor's payment claims shall include applicable airfare and hotel/lodging receipts, as well as any receipts valued at or above \$75.00

10.0 SECURITY

The Contractor shall be escorted by an authorized DoDEA employee if access to facilities is required by contract. If unescorted access is required, a satisfactory Federal and/or State criminal background check must first be performed by DoDEA, through the Office of Personnel Management, on each identified contract employee prior to unsupervised contact or unescorted facility access being granted.

(End of SOW)

CLAUSES INCORPORATED BY REFERENCE

52.203-3	Gratuities	APR 1984
52.203-6	Restrictions On Subcontractor Sales To The Government	JUL 1995
52.204-4	Printed or Copied Double-Sided on Recycled Paper	AUG 2000
52.212-1	Instructions to Offerors--Commercial Items	JAN 2006
52.212-4	Contract Terms and Conditions--Commercial Items	SEP 2005
52.219-8	Utilization of Small Business Concerns	MAY 2004
52.219-9	Small Business Subcontracting Plan	JUL 2005
52.219-16	Liquidated Damages-Subcontracting Plan	JAN 1999
52.222-3	Convict Labor	JUN 2003
52.222-19	Child Labor -- Cooperation with Authorities and Remedies	JAN 2006
52.222-21	Prohibition Of Segregated Facilities	FEB 1999
52.222-26	Equal Opportunity	APR 2002
52.222-35	Equal Opportunity For Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans	DEC 2001
52.222-36	Affirmative Action For Workers With Disabilities	JUN 1998
52.222-37	Employment Reports On Special Disabled Veterans, Veterans Of The Vietnam Era, and Other Eligible Veterans	DEC 2001
52.222-39	Notification of Employee Rights Concerning Payment of Union Dues or Fees	DEC 2004

52.225-13	Restrictions on Certain Foreign Purchases	FEB 2006
52.232-33	Payment by Electronic Funds Transfer--Central Contractor Registration	OCT 2003
52.233-3	Protest After Award	AUG 1996
52.233-4	Applicable Law for Breach of Contract Claim	OCT 2004
52.247-34	F.O.B. Destination	NOV 1991
52.253-1	Computer Generated Forms	JAN 1991
252.201-7000	Contracting Officer's Representative	DEC 1991
252.204-7004 Alt A	Central Contractor Registration (52.204-7) Alternate A	NOV 2003
252.204-7006	Billing Instructions	OCT 2005
252.219-7003	Small, Small Disadvantaged and Women-Owned Small Business Subcontracting Plan (DOD Contracts)	APR 1996
252.225-7001	Buy American Act And Balance Of Payments Program	JUN 2005
252.225-7012	Preference For Certain Domestic Commodities	JUN 2004
252.225-7036	Buy American--Free Trade Agreement--Balance of Payments Program	JUN 2005
252.226-7001	Utilization of Indian Organizations and Indian-Owned Economic Enterprises, and Native Hawaiian Small Business Concerns	SEP 2004
252.243-7002	Requests for Equitable Adjustment	MAR 1998

CLAUSES INCORPORATED BY FULL TEXT

52.212-2 EVALUATION--COMMERCIAL ITEMS (JAN 1999)

(a) Proposals will be evaluated and a contract awarded, under the Best Value Continuum approach, to the responsible offeror whose offer is considered most advantageous to the Government, price and other factors considered. The significant factors are: **(1) Technical, (2) Past Performance and (3) Price**. All evaluation factors other than cost or price, when combined are significantly more important than cost or price.

(1) TECHNICAL:

(i) **TECHNICAL EVALUATION FACTORS:** Four technical factors are listed below that are aligned to the Statement of Work's tasks and deliverables. Each factor represents key points in determining the rating for the specified factor.

Factor 1: U.S. History Content Expertise – The offeror has recent (within the last two years) experience developing U.S. History content via curriculum development and/or end-of-course assessments at the high school level.

Factor 2: Item Development Process – The offeror provides a complete detailed plan of the item development process.

Factor 3: Psychometrics – The offeror possess staff and experience with contemporary psychometric analyses applicable to K-12 education assessments.

Factor 4: Large Scale Assessment Administration – The offeror provides experience in web-based large-scale K-12 education assessments.

(ii) **TECHNICAL EVALUATION STANDARDS.** Proposals will be evaluated against the following criteria for the Technical Factors. Each Technical Factor will have its own set of criteria. The rating criterion for each factor uses the following scale: Exceptional, Acceptable, Unacceptable.

FACTOR 1 – U.S. History Content Expertise

- ⇒ **Exceptional:** Within the last two years the vendor has developed standards-based U.S History end-of-course assessments. Staff has been active in high school social studies curriculum development at the national and/or state levels.
- ⇒ **Acceptable:** Within the last two years the vendor has developed high school social studies assessment items. Staff has been active in social studies curriculum development at the state and/or district levels.
- ⇒ **Unacceptable:** Test development experience is on a smaller scale, e.g., district level only. Vendor has little or no experience developing high school social studies assessments.

FACTOR 2 – Item Development Process

- ⇒ **Exceptional:** Each component of the item development process is explained in detail with a timeline. Recent experience (two years) in item writing (writing multiple-choice and constructed-response item formats including rubric development for online use), use of expert review panels, field-testing, and scoring as evidenced by multiple large-scale assessment contracts. Item development process proposed is time efficient and cost effective, e.g., distributed electronic medium, yet is accessible, and involves periodic feedback to DoDEA. Extensive experience includes reviewing assessment items for alignment to content and cognitive demand – proposal explains how this alignment is conducted. Scoring of constructed-response items, includes inter-rater agreement methods.
- ⇒ **Acceptable:** Each component of the item development process is addressed with sufficient detail. Recent experience in item writing (writing multiple-choice and constructed-response item formats including rubric development for online use), use of expert review panels, field-testing, and scoring as evidenced by multiple large-scale assessment contracts. Item development process proposed is accessible and involves periodic feedback to DoDEA. Experience includes reviewing assessment items for alignment to content and cognitive demand and scoring of constructed-response items, including inter-rater agreement methods.
- ⇒ **Unacceptable:** Each component of the item development process is addressed but without sufficient detail and/or key components are omitted.

FACTOR 3 – Psychometrics

- ⇒ **Exceptional:** Psychometric staff members are recognized national experts as evidenced by recent experience (two years) publishing scholarly (peer-reviewed) psychometric methods papers and presentations. Extensive familiarity with IRT and Rasch models, test equating, and scaling procedures as applied to large-scale K-12 assessments. Proposal includes explicit standard setting methodologies. Vendor has recent experience in the writing of performance level descriptors for large-scale (high school course) assessments. Proposal includes provision of annual psychometric reports.
- ⇒ **Acceptable:** Extensive familiarity with IRT and Rasch models, test equating, and scaling procedures as applied to large-scale K-12 assessments. Proposal includes explicit standard setting methodologies. Vendor has recent experience in the writing of performance level descriptors for large-scale (high school course) assessments. Proposal includes provision of annual psychometric reports.

- ⇒ **Unacceptable:** Psychometric staff has familiarity with IRT and Rasch models, test equating, and scaling procedures but not applied to large-scale K-12 assessments.

FACTOR 4 – Large Scale Assessment Administration

- ⇒ **Exceptional:** Proposal includes the vendor's recent experience (two years) in the administration of large-scale web-based high-school end-of-course (multiple-choice and constructed- response) assessments and experience in conducting online assessments.
- ⇒ **Acceptable:** Proposal includes the vendor's recent experience (two years) in the administration of large-scale paper-based K-12 (including high school courses) multiple-choice and constructed- response assessment items.
- ⇒ **Unacceptable:** Vendor's experience in administration of K-12 assessments is limited to smaller scale assessments and/or only multiple-choice items.